

HOLY TRINITY C of E PRIMARY SCHOOL

Effra Road, Wimbledon, London, SW19 8PW

Early Years After School Club Manager

Holy Trinity C of E Primary School requires an Early Years After School Club Manager to start in September 2025

Hours: Monday to Friday, 20 hours per week to include planning time (Club is open 3.30pm-6pm) – 38 weeks per annum (excludes INSET days).

Grade: ME6, Scale Point 7. £29,346 (pro-rata'd to approx. £14,209)

Contract: Permanent

Closing Date: 9am, Friday 14th March

Interviews: w/c 17th March, but earlier dates also available

Holy Trinity C of E Primary School is a two-form entry primary school, with a nursery, located within the London Borough of Merton, and closely linked to the community around South Park Gardens. We are a Church of England school within the Diocese of Southwark. Holy Trinity is an outstanding school (Ofsted 2024 and SIAMS 2018) with delightful pupils who are eager to learn.

We are looking to appoint a confident, organised and sensitive Early Years After School Club Manager with excellent communication, interpersonal and line management skills. You must be warm and responsive, able to work flexibly as part of a team to provide a high-quality stimulating environment for the Early Years children (3-5 year olds) in our care. An NVQ level 3 in Child Care/ Playwork or equivalent/ higher academic qualification is essential.

Holy Trinity is a diverse, inclusive and welcoming two-form entry school with a happy atmosphere and a strong Christian ethos. We are committed to team working and the successful candidate will be given support and guidance by the staff and leadership team.

We are committed to safeguarding and promoting the welfare of children and expect all staff to share this commitment. The successful candidate will be subject to an enhanced DBS check.

Please apply using the application form provided and return it to Izzy Rickards, Headteacher via email (headteacher@holytrinity.merton.sch.uk) or by leaving a paper copy at the school office.

Visits to the school are welcomed. To arrange a visit please contact the school and ask for our Headteacher Izzy Rickards.

Safeguarding Recruitment Statement

Holy Trinity C of E Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The successful applicant will be required to undertake an Enhanced Disclosure check by the Disclosure and Barring Service.

Equality Statement

Holy Trinity C of E Primary School is committed to positively tackling discrimination in all its forms and works to ensure that all sections of the community have fair and equal access to and experience within employment. We welcome applicants from all backgrounds and communities, in particular those that are currently underrepresented in our workforce; we are respectful of all individuals' race, age, religion, gender identity, sexual orientation, caring responsibilities, disabilities and cultural background.