

# HOLY TRINITY C of E PRIMARY SCHOOL

## Autumn 2020 Plans

It is our plan that all pupils, in all year groups, will return to school full-time from the beginning of the Autumn term. The guidance from the Government indicates that it is now possible to fully re—open as:

- the prevalence of COVID-19 has decreased
- the NHS Test and Trace system is up and running
- we are clear about the measures that need to be in place to create safer environments within schools

We believe that returning to school is vital for children's education and for their well-being.

We acknowledge that coronavirus remains in the community, but we are committed to implementing the following measures, in order to reduce the risk of transmission.

Question	Answer																											
What is Holy Trinity’s plan for the return to school in September?	All children will return to school full-time in September. Children in Years 1-6 will start on 7 <sup>th</sup> September 2020. Reception and Nursery have their usual staggered starts to the year.																											
What size bubbles will the children be in?	Children will be in year group bubbles, to allow for greater flexibility at play time and lunch times. The children will, however, spend the majority of the school day in their class bubbles. Children within their bubbles will not be required to maintain 2m social distance, but will endeavour to do this where possible. The guidance allows for teachers and other staff to operate across different classes and year groups in order to facilitate the delivery of a broad and balanced curriculum.																											
Do I need to send my child back to school in September?	It is a requirement that all children will return to school in September. Absences, unless for medical/special reasons, will be unauthorised.  We recognise that a few families might be anxious about sending their child back to school. Do contact Mrs Rickards if you would like to discuss your concerns further.																											
Will there be a staggered start to the school day for the different year groups?  What is the drop off procedure?	There will be a staggered start and end which we will keep under review and may have to change: <table border="1"><thead><tr><th>Year Group</th><th>Drop off time</th><th>Drop off location</th></tr></thead><tbody><tr><td>Nursery</td><td>8.30/12.30</td><td>Nursery gate</td></tr><tr><td>Reception</td><td>8.50</td><td>Classroom outside gate</td></tr><tr><td>Year 1</td><td>8.45</td><td>Classroom door</td></tr><tr><td>Year 2</td><td>8.45</td><td>Playground labelled cones</td></tr><tr><td>Year 3</td><td>8.40</td><td>Playground labelled cones</td></tr><tr><td>Year 4</td><td>8.40</td><td>Playground labelled cones</td></tr><tr><td>Year 5</td><td>8.35</td><td>Playground labelled cones</td></tr><tr><td>Year 6</td><td>8.35</td><td>Playground labelled cones</td></tr></tbody></table> At drop off we are asking all families (except nursery) to enter the playground via the <b>Faraday Road Gate</b> , and exit the playground via the <b>Effra Road Gate</b> . The one-way system that has been in place will continue to operate.  It is very important that families try to arrive at the designated time.  There will be labelled signs and cones for children to line up at. As soon as your child has gone to their cone we ask that you vacate the playground as soon as possible, leaving via the Effra Road gate.  It is expected that Year 5 and Year 6 children will not need to be accompanied into the school grounds by an adult.	Year Group	Drop off time	Drop off location	Nursery	8.30/12.30	Nursery gate	Reception	8.50	Classroom outside gate	Year 1	8.45	Classroom door	Year 2	8.45	Playground labelled cones	Year 3	8.40	Playground labelled cones	Year 4	8.40	Playground labelled cones	Year 5	8.35	Playground labelled cones	Year 6	8.35	Playground labelled cones
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	Parents <b>must not</b> congregate around the Faraday Road Gate and must leave as soon as they have dropped their child off.																											
What is the pick-up procedure and end times of the school day?	<p>Pick-up will be different for different year groups. It is very important that families vacate the premises as soon as they have collected their child/children, unless they are waiting for a child in Year 2 or 3, when they will be asked to wait in the designated waiting area.</p> <p>Parents collecting children from Reception/Year 1/Year 2/Year3 should enter the playground via the <b>Faraday Gate</b>, and exit via the <b>Effra Gate</b>. Our current one-way system will continue.</p> <table><tr><th>Class/Year</th><th>Pick up time</th><th>Pick up location</th></tr><tr><td>Nursery</td><td>11.30/12.30/3.30</td><td>Nursery gate</td></tr><tr><td>Reception</td><td>3.00</td><td>Robins/Owls Outside gates</td></tr><tr><td>Year 1</td><td>3.05</td><td>Foxes/Moles doors</td></tr><tr><td>Year 2</td><td>3.10</td><td>Playground</td></tr><tr><td>Year 3</td><td>3.10</td><td>Playground</td></tr><tr><td>Year 4</td><td>3.15</td><td>Main school front gate on Effra Road</td></tr><tr><td>Year 5</td><td>3.20</td><td>Main school front gate on Effra Road</td></tr><tr><td>Year 6</td><td>3.25</td><td>Main school front gate on Effra Road</td></tr></table> <p>If you have more than one child, you should arrive at the time your youngest child is dismissed and either then wait in the designated waiting area in the playground, or exit via Effra Road Gate to join the queue for collection from the front of the school.</p>	Class/Year	Pick up time	Pick up location	Nursery	11.30/12.30/3.30	Nursery gate	Reception	3.00	Robins/Owls Outside gates	Year 1	3.05	Foxes/Moles doors	Year 2	3.10	Playground	Year 3	3.10	Playground	Year 4	3.15	Main school front gate on Effra Road	Year 5	3.20	Main school front gate on Effra Road	Year 6	3.25	Main school front gate on Effra Road
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What happens if I have children in more than one year group?	<p>Please arrive in the morning at the time of your eldest child. Other children can wait at their cone until their bubble is ready to go in.</p> <p>Please come to collect at the time of your youngest child. We will then ask you to wait in a designated area until the relevant time, or re-join the queue in order to collect other children.</p>																											
Will we have to ensure we are keeping the social-distancing rules when we drop off and pick up?	We ask that all adults dropping or collecting their children stick to 1 metre+ rule, and leave the premises as soon as possible to avoid any bottle-necks.																											
Will I have to wear a mask/face covering when I drop/collect my child?	We are asking all adults entering the school premises to wear a mask or face covering, in order to protect others.																											
Can my child bring their bike or scooter to school?	<p>We encourage all families to walk/scoot or ride to school. Bikes and scooters can be stored in the shelter in the playground, but we are keen for this not to become an area where pupils and parents gather before or after school.</p> <p>We will arrange for children being dismissed via the front of the school to collect their bikes/scooters at the end of the day, before being picked up.</p>																											
What happens if one of the children in the 'bubble' has symptoms of COVID19?	<p>Children displaying symptoms will not be allowed into school. They must then self-isolate for 10 days, and their household for 14 days. We will ask you to get your child (and household) tested. Schools are going to be given a small number of tests to hand out as required.</p> <p>If the test is positive then it is likely that the rest of the children in the bubble, and the staff, will have to self-isolate for 14 days. The Headteacher will conduct a risk assessment, and identify close contacts of the positive case. Close contacts will be asked to self-isolate for 14 days from the first onset of symptoms. The Headteacher will seek guidance from The London Coronavirus Response Cell if the school has a number positive cases.</p> <p>Household members of contacts who are sent home do not also need to self-isolate, unless the contact starts to display symptoms.</p>																											

	<p>Further information is available in the Government's stay at home guidance.</p> <p>If the test is negative, and providing the child is well, and doesn't still display symptoms, they may return to school. Other members of their household can also stop self-isolating.</p> <p>If a child becomes unwell at school their temperature will be taken (by our new infra-red thermometer) and if it is 37.8° or above, and/or your child has a new persistent cough, or a loss of smell or taste, we will ask you to come and collect your child as soon as possible.</p> <p>They will be kept in isolation until collected. Staff caring for your child will be protected by PPE.</p>
If a bubble has to close, how will my child's education continue?	<p>The school will immediately switch to remote learning for any bubble which has to close, or if a child has to self-isolate for any reason. The school will continue to use the learning platform for remote learning.</p> <p>The school has a Remote Learning Policy and Plan in place which lays out the remote learning 'offer', to ensure that a child self-isolating receives the same lesson coverage and learning as a child in school.</p>
Will the children have play time?	Yes. Two bubbles will be allowed out to morning play at any one time, in allocated areas.
Will hot lunches be available?	All children will be able to order a school hot lunch if they would like to. Children may bring in a healthy, nut-free, packed lunch instead of having a hot lunch.
How will lunchtimes be organised?	<p>Lunchtimes will be staggered. Children will be seated in class bubbles for lunch and will play in year group bubbles. Classes will be allocated set tables to sit at, and year groups a designated space to play in. The different bubbles will rotate around the play spaces in a week.</p> <p>There will be space for 4 year groups to play at lunchtime in 4 designated areas. Some year groups (likely to be Year 5/6) may have to have a short period of indoor play each day, as well as some time outside.</p>
What other measures will the school put in place to prevent the risk of infection?	<p>We are following the government guidance as closely as possible and will be putting the following in place:</p> <ul style="list-style-type: none"> <li>• Minimising contact with individuals who are unwell by ensuring that those who have coronavirus symptoms, or who have someone in their household who does, do not attend school</li> <li>• Ensuring good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach</li> <li>• Engaging with the NHS Test and Trace process</li> <li>• Enhanced cleaning regime – including cleaning throughout the day of frequently touched surfaces</li> <li>• Minimising contact between individuals and maintaining social distance wherever possible</li> <li>• Year groups will have allocated toilets which will be cleaned regularly</li> <li>• Each bubble will be kept separate from other bubbles</li> <li>• Classrooms will remove unnecessary soft furnishings and any unnecessary furniture</li> <li>• Classroom based resources, such as books and games, can be shared within the bubble, but these will be cleaned regularly</li> <li>• Resources that are shared between bubbles, such as sports, art and science equipment, will be thoroughly cleaned between bubbles; and where possible left unused for 48-72 hours.</li> <li>• Outdoor playground equipment will be cleaned more frequently – children will wash their hands before and after playtime</li> <li>• Movement around the school will be kept to a minimum thus avoiding creating busy corridors, entrances and exits</li> <li>• Playtimes and lunchtimes will be staggered</li> </ul>

	<ul style="list-style-type: none"> <li>• Desks/Tables will be spread as far apart as possible and will face forwards where possible. Children will be seated side by side rather than face to face, where possible.</li> <li>• Children will be encouraged to maintain distance and not touch staff and their peers where possible, although it is recognised that this is harder for younger children to adhere to</li> <li>• Children will be washing their hand at least 6 times each day (classrooms will have soap available)</li> <li>• Different year groups will be allocated different staircases to use</li> <li>• Corridors will have markers to indicate where children should walk</li> <li>• Toilets will be cleaned more frequently, and only one child may use the toilet areas at any one time. Spaces will mark where children need to wait.</li> </ul>
My child has an EHCP and usually receives visits from external agencies, will these visits still be able to take place?	<p>The guidance states that specialists, therapists, clinicians and other support staff for pupils with SEND should provide interventions as usual, ensuring that they minimise contact and maintain as much distance as possible.</p> <p>We have been informed that some of these specialists will continue to work via Zoom, whilst others have discussed with us how they can safely come into school.</p> <p>It is still the case, that only those adults who have to come into school, should be coming in to school.</p>
Will visitors be allowed into school?	<p>Only essential visitors will be allowed onto the school premises. School will ensure that physical distancing and hygiene is explained to visitors on arrival. Where visits can happen outside of school hours, they should. A record of all visitors will be kept.</p> <p>The guidance is still that schools should minimise the number of adults on the premises to reduce the risk of transmission.</p>
Will worship (assemblies) take place?	<p>Worship will continue to take place in classes, with recorded powerpoints/videos. Live worship, in the hall, will be on a rota basis.</p> <p>Sadly, children will not be allowed to sing as a whole year group bubble.</p>
Will music lessons take place?	<p>The guidance now states that singing, wind and brass playing can take place indoors using a room with as much space as possible, and in a well-ventilated room. Children should be seated back-to-back or side by side.</p> <p>Music lessons will take place, and Mrs Quinn will ensure she follows the latest government guidance to do this as safely as possible.</p>
Will reading books be sent home?	<p>The guidance states that books can now be used, and can be taken to and from school. It is recommended that children wash their hands before and after reading a book.</p>
Will the school office be open?	<p>The school office will remain closed to parents – if you need help please email or call. If you have to come in to school, we will arrange an appointment. Please note that you will not be able to drop off forgotten items such as PE kits or water bottles during the school day.</p> <p>At the beginning of term we will arrange for a 'mobile' office to be located in the playground.</p>
Will Breakfast Club be running?	<p>The guidance clearly states that Breakfast Club can run, and it allows for the mixing of bubbles, as long as the children are in consistent groupings. The Breakfast Club team are working hard to ensure the safety of the children.</p>
Will After School Club be running?	<p>The guidance clearly states that After School Club can run, and it allows for the mixing of bubbles, as long as the children are in consistent groupings. The After School Club team are working hard to ensure the safety of the children. They will continue to use the Hall, the Club Room and the outside space to limit the mixing of bubbles.</p>
Will before, lunch or after school activity clubs be running?	<p>There will be no before, lunchtime or after school activity clubs for the first half term. We will continue to review this decision.</p>

Will there be school trips?	<p>The government continues to advise against any UK or overseas residential visits. From the Autumn term schools can resume non-overnight UK educational visits. Thorough risk assessments will be conducted prior to any school trip to ensure the protective safety measures are adhered to.</p> <p>At the moment, we are unsure whether the Year 4 PGL trip and the Year 6 trip to France will go ahead. We do still have the trips booked, but we need to wait for further guidance about these.</p>
Will school uniform be worn?	<p>It is expected that all children will wear the correct school uniform. Uniforms do not need to be cleaned any more often than usual. Children will come to school in their PE kit on PE days.</p>
Can my child wear a face covering?	<p>Whilst we recognise that face coverings may need to be worn if using public transport to get to school, these will need to be removed carefully as children arrive at school. Children must wash their hands after removing their face covering, which should be placed in a covered bin, or placed in their school bag, if reusable. The guidance states that primary aged children do not need to wear face coverings. In exceptional circumstances, children will be allowed to wear face coverings, provided that they have been taught how to use them correctly.</p>
What will my child be taught?	<p>Our aim is to keep our curriculum as normal as possible to help the children settle back into school easily. There will be a focus on well-being.</p> <p>We aim to teach an ambitious and broad curriculum from the outset.</p> <p>In English we will be doing a whole-school project, which is text—rich, and will allow teachers time to assess where the children are at. There will be a focus on reading, and spelling, punctuation and grammar.</p> <p>In maths, teachers will assess where the children are at in relation to the summer term objectives, and will then plan accordingly.</p> <p>Geography, history, science, art, DT, PSHE (including Relationships and Sex Education), RE and French (KS2), will be taught as normal.</p> <p>Our PE coaches will be back with us, conducting socially-distanced PE lessons. We will utilise the outside space as much as possible for PE.</p>
What will my child need to bring?	<p>We would be grateful if your child could bring the following items in their school bag:</p> <ul style="list-style-type: none"> <li>• Simple pencil case (please do not send expensive pencil cases or those with 'gadgets' as these can be a distraction in the classroom)</li> <li>• 3 black handwriting pens (e.g. Berol Handwriter or Frixion 0.7mm Rollerball NOT a biro) – KS2 only</li> <li>• 3 Simple HB pencils</li> <li>• 2 Fluorescent highlighter pens – <b>KS2 only</b></li> <li>• Whiteboard Pen (ideally Show-me Fine/ Slim Drywipe Whiteboard Pen)</li> <li>• 15cm ruler</li> <li>• 30cm ruler</li> <li>• Small pair of scissors</li> <li>• Eraser</li> <li>• Basic pencil sharpener (not mechanical)</li> <li>• Pritt Stick (please buy the Pritt Stick brand as we know from experience that all others are less effective and do not last as long. This can be ordered on ParentMail if required)</li> <li>• Colouring pencils (not smelly or glitter pencils)</li> <li>• Oxford School Dictionary Paperback ISBN: 978-0192747105 (available from ParentMail at a cost of £5) – <b>KS2 only</b></li> </ul> <p>NB Children in Nursery and Reception do not need their own pencil cases.</p> <ul style="list-style-type: none"> <li>• Named water bottle</li> </ul>

	<ul style="list-style-type: none"> <li>• Fruit will be provided to children in EYFS and KS1, but children in KS2 may bring in a mid-morning snack of fruit or vegetable</li> <li>• Donations of tissues, hand soap and kitchen roll will be gratefully received. KS2 children may also bring in their own hand gel/sanitiser if they wish to.</li> </ul>
Do you have any contingency plans should the school need to close?	We will be able to switch to remote learning immediately, should the need arise, as our learning platform will continue to be live.
Will there be any HOTS events?	Until guidance changes, any events will need to continue to be virtual for the foreseeable future.
What about Christmas events?	Unless the guidance changes, sadly, we will not be able to invite parents in for any events. We will endeavour to be creative in our use of technology!
Will there be Parent/Teacher meetings in the Autumn term?	We have decided to bring our parent/teacher meetings forward to October this term, as we had to cancel our Spring meetings. We are planning for these to be held virtually via Zoom or a similar tool.

